

THE TWYFORD Merimbula NSW

Theatre Twyford

Technical Specifications

V 7.1 Updated
24/09/2025

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STAGE

Brief Stage Description:

Unraked stage with a proscenium arch.

Floating Floor consisting of: 9mm Brown Board sheets over 25mm Ply fitted to joists sitting on Embleton Shearflex Isolation pads.

Holes to be authorised by Technical Manager.

Optional stage crossover behind removable upstage stretched cyclorama/blacks.

Stage distributed load limit **7.5kPa (750kg/m2)**

Stage point load limit **4.5kN (450kg)**

Stage rake **NO**

Stage Dimensions:

Proscenium

Width **9 metres**

Height **5 metres**

Setting Line

Setting line is the upstage edge of the Safety Curtain bottom batten.

Distance From (*SL = Setting Line, CL = Centre Line*)

SL to DS edge of apron **1270mm**

SL to DS edge of Orchestra Lift/Pit **N/A**

SL to Scenery Batten #1 **3560mm**

SL to Scenery Batten #2 **4940mm**

SL to rear wall **6530mm**

CL to Thrust OP wall **5200mm**

CL to Downstage OP wall **6300mm**

CL to OP wall **9400mm**

CL to Thrust PS wall **5200mm**

CL to Downstage PS wall **6900mm**

CL to Edge of Loading Dock **10900mm**

Overhead obstructions

Stage Floor to Lowest obstruction in Flying Zone (Screen Box) **4650mm**

Stage Floor to Lowest obstruction in PS Wing **4800mm**

Stage Floor to Lowest obstruction in OP Wing **4030mm**

Stage Floor to underside of Duct under Rear Crossover **4290mm**

Auditorium:

Auditorium has upper and lower stalls. Row J allocated for up to 4 wheelchairs + 8 carer seat or 16 seats and no wheelchairs (8 seats removable in 4 pairs). Row A has removable seating in groups of 2 or 3 seats should a thrust be required. There is no Row I to avoid confusion with the digit one.

Max seating capacity **199**

Seating capacity with 4 Wheelchair spaces **191**

Seating capacity front row A removed **184**

Seating capacity with Wheelchairs spaces and front row A removed **176**

Orchestra Lift / Pit:

Orchestra Pit

There is no dedicated orchestra pit, however the first row of seating (A) may be removed in groups of 2-3 seats. Alternatively, the orchestra can be located in the adjacent Hall with a conductor monitor and audio link up, and there is a monitor in the theatre for on stage cast to follow conductor.

Area in front of stage with Row A removed: 1200mm Deep x 9500mm Wide @ 510mm below stage level. Capacity is dependent on instrument type & portable seating. Discuss requirements with Technical Manager.

Flying Facilities:

Fly System

Motor winch for 2 scenery battens (with provision for a 3rd in the future) manual winch for borders, main curtain has motorised track and can be operated from DSPS and Control Room, Smoke/Fire curtain on automated motorised roller triggered by the Fire Detection System & break glass PS and OP.

Fly System Details

Operating Position	Scenery Bars operated from Fly Floor Lighting Bars operated from DSOP
Total number of Lines	Two Scenery Battens
Panorama Lines	None
Batten Drift	None
Batten Type	Scenery Bars: 75x50mm Steel Batten Lighting Bars: Jands JLX Pro IWB with 50mm OD Pipe
Batten Length	Scenery Bars: 9500mm Lighting Bars: 9500mm
Batten Extensions	None
Batten Pick-ups	Four
Batten Point Load	100kg between Pick-ups.
Batten W.L.L.	Scenery Bars: 400kg evenly distributed load Lighting Bars: 300kg evenly distributed load
Cradle Capacity	N/A
LX bars can be swung	No
Fly bars can be swung	No

SEE HANGING PLOT FOR LINE ALLOCATIONS AND FURTHER INFO

Hanging Plot:

SL: Setting Line as indicated previously

Line Type: **FL** = Fixed Line, **MW** = Motor Winch, **HW** = Hand Winch, **HL** = Handline

W.L.L.: Maximum distributed load including bar weight

Line #	Distance from SL	Line Type	W.L.L.	Venue Allocation	Intended Use (hiring company use)
1	230mm	FL		House Border	Fixed Position
2	370mm	FL		House Curtain	Fixed Position
3	545mm	HW	100kg	Border Batten #1	Raise or Lower as req.
4	955mm	MW	300kg	LX #1	Raise or Lower as req.
5	2155mm	HW	100kg	Border Batten #2	Raise or Lower as req.
5A	2430mm	FL		Projection Screen Box	Fixed Position
6	2565mm	FL		Mid-Stage Traverse Curtain Track	Fixed Position
7	2970mm	MW	300kg	LX #2	Raise or Lower as req.
8	3630mm	MW	400kg	Scenery Batten #2	Raise or Lower as req.
9	3980mm	HW	100kg	Border Batten #3	Raise or Lower as req.
10	4370mm	MW	300kg	LX #3	Raise or Lower as req.
11	5010mm	MW	400kg	Scenery Batten #3	Raise or Lower as req.
12	5080mm	HW	100kg	Border Batten #4	Raise or Lower as req.
13	5180mm	FL		Upstage Traverse Curtain Track	Fixed Position
14	5280mm	FL		Upstage Single Track - Cyclorama	Fixed Position
15	5360mm	FL		Upstage Single Track - Smoother	Fixed Position
16	6330mm	FL		Rear Wall Traverse Curtain Track	Fixed Position
17	6480mm	FL		Rear Wall Fixed Bar – Cyclorama	Fixed Position

Drapery:

Type	Material & Trim (mm)	Colour	Width (mm)	Height (mm)	Quantity
House Curtain	Velvet Velour, 80% fullness	Anthracite	6500	4940	2
Border - Proscenium	Wool, Fixed Trim @ 4760	Black	10000	1000	1
Border – Masking #1	Wool, Flat. Trim @ 4400	Black	10000	1500	1
Border – Masking #2	Wool, Flat. Trim @ 4400	Black	12000	2000	1
Border – Masking #3	Wool, Flat. Trim @ 4745	Black	12000	1500	1
Border – Masking #4	Wool, Flat. Trim @ 5400*	Black	10000	1500	1
Legs	Wool, Flat	Black	3000	4390	2
Tabs – Rear wall	Wool, 80% fullness	Black	5500	4200	2
Tabs – Upstage	Wool, 80% fullness	Black	5500	5920	2
Tabs – Mid-stage	Wool, 80% fullness	Black	5500	4940	2
Smoother - Upstage	Wool, Flat	Black	10000	4800	1
Cyclorama - Upstage	Cyc Cloth #1, stretched	White	10000	5900	1
Cyclorama - Rear wall	Cyc Cloth #2, fixed	White	10000	4220	1

*Trim to use Main Cyclorama for theatrical lighting use. Other options below.

Notes:

Trim if Main Cyclorama is used for Projection:

Type	Material & Trim	Colour	Width (mm)	Height (mm)	Quantity
Border – Masking #3	Wool, Flat. Trim @ 4420mm	Black	10000	2000	1
Border – Masking #4	Wool, Flat. Trim @ 4325mm	Black	10000	1500	1

Trim for Rear Wall Cyclorama for theatrical lighting use.

Type	Material & Trim	Colour	Width (mm)	Height (mm)	Quantity
Border – Masking #3	Wool, Flat. Trim @ 4150mm	Black	10000	2000	1
Border – Masking #4	Wool, Flat. Trim @ 4320mm	Black	10000	1500	1

Trim if Rear Wall Cyclorama is used for Projection:

Type	Material & Trim	Colour	Width (mm)	Height (mm)	Quantity
Border – Masking #3	Wool, Flat. Trim @ 4420mm	Black	10000	2000	1
Border – Masking #4	Wool, Flat. Trim @ 4325mm	Black	10000	1500	1

Access Equipment:

Elevated Work Platform

Genie AWP-30S Vertical Lift.

Maximum reach is **9m**

EWP Restrictions

Outriggers to be fitted for EWP to operate.

Users must show evidence of appropriate training (Yellow Card) and demonstrate competence to Technical Manager. One crew or Tech staff member to be located at base whilst in use. Logbook must be completed for each use.

Ladders

Qty – 1 Bailey P170 Fibreglass Platform Ladder. 8 Rung. 2.32m Platform. 4.2m reach.

Qty – 1 Bailey Punchlock Pro Fibreglass Extension Ladder Max length 5.35m

Qty – 1 Citeco Double Sided 1.8m Fibreglass A-Frame

Staging Units: Transtage All Terrain Stage

Qty – 4 Deck 1m x 2m (36kg ea.)

Qty – 16 Adjustable Legs @ 400-600mm with 50mm micro adjustment.

Qty – 16 Adjustable Legs @ 600-1000mm with 50mm micro adjustment.

Qty – 1 Step 1000mm x 350mm. Fixed legs @ 185mm with 50mm micro adjustment.

Qty – 1 Step 1000mm x 350mm. Fixed legs @ 390mm with 50mm micro adjustment.

Stage Covers:

None

Stage Traps:

None

Safety Curtain:

Safety Curtain installed **YES – Fire Curtain behind proscenium**

Safety Curtain must be unobstructed at all times **YES**

Thickness of Fire Curtain batten **45mm**

Distance from rear of Proscenium **50mm upstage**

Additional Requirements

Safety Curtain is triggered automatically by the Fire Detection System. It can be operated manually by using the break glass PS and OP marked SAFETY CURTAIN. The curtain takes approx. 30 seconds to descend to stage level.

In addition, to stop the spread of fire from the stage to the auditorium, drencher sprinklers upstage of the Safety Curtain can be manually triggered by a 2nd break glass PS marked DRENCHER.

Safety Curtain must be fully lowered to stage level before Drenchers are activated.

Loading Dock:

Access

Vehicle access off Beach St, vehicle can reverse into loading dock.

Vehicles over 5.5m in length must advise Technical Manager in advance so that traffic control measures can be implemented.

Loading Dock Height	Level with stage: 825mm above driveway level
Clearance	4800mm above loading dock level, 3150mm Max width.
Door Dimensions	Outer high speed shutter door (angled at 30 degrees to match street kerb) controlled by control unit inside door
	Width: 3800mm Height: 4200mm
	Inner high speed insulated shutter door:
	Width: 3300mm Height: 4200mm

Restrictions / Obstructions

Vehicles in loading dock protrude onto the footpath. Larger vehicles may have to park parallel to the kerb to unload to prevent blocking the road.

Currently no ramp or lifting facilities at loading dock. 825mm manual lift to stage level.

Inner loading dock door must be opened first then outer loading dock door, using controls located on the inside of each door.

For local parking information see our website:

<https://thetwyford.com.au/merimbula-info/>

Please discuss vehicle and crew requirements in advance.

Additional Rigging Notes

To be confirmed

Staging Notes:

Limited rigging equipment available in house.

Rigger with Basic Licence available.

Access to Fly Floor is via backstage staircase.

NOTE:

All rigging and staging requirements to be discussed with Technical Manager prior to arrival. There is limited equipment available, and the remote location of the venue requires adequate notice to source any additional requirements.

Additional equipment costs are the responsibility of the hirer.

LIGHTING

Positions:

Stage LX Bars

Three bars each with 18-way Jands JLX and four patchable DMX outlets.

Type	Qty of SLO / DMX	Pipe	Std Trim (mm)	Width (mm)
Lighting Bar #1	18 x SLO 4x 5-pin DMX	48mm Steel	5350	9500
Lighting Bar #2	18 x SLO 4x 5-pin DMX	48mm Steel	5750	9500
Lighting Bar #3	18 x SLO 4x 5-pin DMX	48mm Steel	5655	9500
Lighting Bar #3 for Rear Cyc	18 x SLO 4x 5-pin DMX	48mm Steel	4750	9500

FOH Bridge #1

Setting Line to lighting bar **7.7m @ 66deg** (3.16m from setting line/7.07m above stage)
 Usable bar width **10m**
 Notes Warning: aircon duct overhead at 1.6m above bridge – safety hats to be worn at all times.

FOH Bridge #2

Setting Line to lighting bar **10.3m @ 44deg** (7.46m from setting line/7.4m above stage)
 Usable bar width **10m**
 Notes Warning: aircon duct overhead at 1.6m above bridge – safety hats to be worn at all times.

FOH Control Room Bar

Setting Line to lighting bar **18m @ 27deg** (16.1m from setting line/7.8m above stage)
 Usable bar width **5m**
 Notes WLL 50kg UDL

FOH Perches (PS & OP)

Setting Line to FOH Perch **6.3m @ 45deg**
Distances are to the highest downstage point of boom or perch.
 Maximum lanterns per perch **One fixture per rung (5 of 6 rungs available).**
 Notes Top rung may be obstructed by PA
 Boom Arms can be used on uprights within WLL
 WLL of Perch Frame: 250kg
 Conductor Monitor is mounted in lower section.

Refer to Standard Lighting Rig Plan for more detail.

Control:

Lighting Control	ETC Ion XE 2K with two 22" Touchscreens
Control channels	2048
Signal output	4x 5-pin DMX
Signal distribution	Four LSC RJ45 10-way DMX Splitters RJ45 patch to 50x 5-pin DMX Outlets Pathport Opto to integrate House Lighting Two additional RJ45 links to Control Room for future distribution

Remote riggers available onstage **Mobile phone with iRFR app.**

Power Distribution Racks:

Total Power Switching: 72 ways DMX/Switched Power

Location: Plant Room adjacent to Fly Floor

10 Amp Power Switch Racks LSC GenVI Dimmer/Power Switch

Total outlets @ 10A per outlet **72**

Note:

Venue has a full LED Rig. Five GenVI used to power LED Rig.

One GenVI is configured for 12-ways of dimming if required.

Please discuss if you require more dimmers. Local hire options are available.

House Lights:

Independent control	YES (can also be controlled via Lighting Console)
Control positions	Control Room, DSPS Wing, DSOP Wing, Auditorium Entry Door OP
Control by	Four Button Presets (Full/75/35/0%)
Fade time adjustable	Yes but only with advanced notice

Stage Lighting Fixtures:

Profiles

Make	Model	Angle	Detail	Watt	Total
ShowPro	eProfile FC	-	RGBAL COB LED Engine	233w	38
ShowPro	eProfile	15/30	Lens Accessory		6
ShowPro	eProfile	25/30	Lens Accessory		18
ShowPro	eProfile	19	Lens Accessory		6
ShowPro	eProfile	26	Lens Accessory		6
ShowPro	eProfile	36	Lens Accessory		6
ShowPro	eProfile	50	Lens Accessory		2
			Iris Diaphragm		6
			B-size Gobo holder for each fixture		

Fresnel's

Make	Model	Angle	Detail	Watt	Total
ShowPro	Frezno Ze-2	15/45	RGBAL COB LED with DMX Zoom	230w	12
ShowPro	WW HD	15/60	3200K COB LED	180w	6
			Barndoor Assembly for each fixture		

LED Par

Make	Model	Angle	Detail	Watt	Total
ShowPro	Par Quad-12	25	12x 8w RGBW LED	120	24
			Barndoor Assembly for each fixture		

Cyc Wash

Make	Model	Angle	Detail	Watt	Total
ShowPro	LED Cyc2	45x60	RGBAL LED Twin Cell Unit	180	9
			Vertical adjustment on both cells		

Followspots:

Make	Model	Angle	Detail	Watt	Total
ShowPro	Tracer	10/20	5600K COB LED	250	2
			5 Colour Frames		

Refer to Standard Lighting Rig Plan for more detail.

Changes to lens distribution to be discussed in advance with Technical Manager.

Patching: Patch Bay in Plant Room adjacent to Fly Floor

Location	Quantity	Numbering (PS to OP)	Detail / Accessories
FOH Bridge 1	18	1 – 18	Unswitched Single GPO
FOH Bridge 2	18	19 - 36	Unswitched Single GPO
FOH Control Room	6	37 - 42	Unswitched Single GPO
PS Perch	6	43 - 48	Switched Single GPO
OP Perch	6	49 - 54	Switched Single GPO
LX 1	18	55 - 72	Unswitched Single GPO
LX 2	18	73 - 90	Unswitched Single GPO
LX 3	18	91 - 108	Unswitched Single GPO
DSPS Fly Floor	6	109 - 114	Unswitched Single GPO
DSOP Fly Floor	6	115 - 120	Unswitched Single GPO
USPS Fly Floor	6	121 - 126	Unswitched Single GPO
USOP Fly Floor	6	127 - 132	Unswitched Single GPO
DSPS Stage	2	133 - 134	Unswitched Single GPO
DSOP Stage	2	135 - 136	Unswitched Single GPO
USPS Stage	6	137 - 142	Unswitched Single GPO
USOP Stage	6	143 - 148	Unswitched Single GPO
DSPS Floor Dip	2	149 - 150	Unswitched Single GPO
DSC Floor Dip	2	151 - 152	Unswitched Single GPO
DSOP Floor Dip	2	153 - 154	Unswitched Single GPO

Power:

3 Phase Outlets

Qty – 6 Plant Room Level 3. Used for LSC GenVI.

Qty – 1 USPS

Qty – 1 USOP

Qty – 1 OP Fly Floor

Cabling:

240v Extension Cable

The theatre has a good stock of extension leads to accommodate the venue's standard lighting rig. Any additional equipment will require additional cable stock to be sourced.

Looms

None

3 phase Extensions

None

Lighting Notes:

See Standard Rig Plan for normal distribution of lenses on Profiles. Changes to lens distribution to be discussed in advance with Technical Manager.

Small stock of B-size Metal Gobos: List available on request.

AUDIO

Control Positions:

Control Room

Open front, central position overlooking theatre auditorium.
Wall/Glass edging at 1250mm above floor level.
No line of sight to main speakers. Delay/Fill Speakers in front of control position.
Bench height 700mm and office chair provided.

Auditorium – Only by prior arrangement before ticket sales are active.

Centre Rows H-J TBC

Total seat allocation **7/9**

Other

Prompt side of stage at Stage Manager Desk.
Any Tech Data point by prior arrangement.

Control & Amplification:

Primary Mixer

Allen and Heath SQ7 48 Channel with Dante 64x64 Card

Mixer Head Interface

Allen and Heath GX4816 at Stage Rack DSPS

Amplifiers

3x L'Acoustic LA4X. 4 channels, 1000w @ 8 or 4 Ohms
2x Dynacord C2800FDi. 2 channels, 1400w @ 4 Ohms
Speaker DSP Interface – QSC Q-SYS Core 110f

EQ

Via SQ7 & Q-SYS Core

FX

Via SQ7

Compression / Limiter / Gates

Via SQ7

Speakers:

FOH Speakers – Left & Right Array

4x L'Acoustic KS211 21" Subwoofer, 8 ohms
4x L'Acoustic A10i Wide, 30 deg, 2-way, 10", 8 ohms
4x L'Acoustic A10i Focus, 10 deg, 2-way, 10", 8 ohms

FOH Delay Speakers – In front of Control Room

2x EV ZX1i-90 8", 2-way, 8 ohms

Rear Auditorium Effect Speakers

2x EV ZX1i-90 8", 2-way, 8 ohms

Foldback

6x Dynacord AXM-12A Low Profile Powered Monitor. 520w

Playback:

Item	Make	Model	Detail	Total
CD/Media Player	Denon	DN300CMKII	CD; USB; Tempo Control; RS232;	1

Microphones:

Make	Model	Detail	Use	Total
Shure	SM58	Cardioid	Vocals	6
Shure	SM57	Cardioid	Instrument	4
Shure	SM137	Cardioid Probe	Instrument	3
Shure	Beta 52A	Super-cardioid	Kick Drum	1
Shure	Beta 98A	Miniature Cardioid Condenser	Percussion	2
Sennheiser	e604	Compact dynamic cardioid	Percussion	1
Shure	ULXD4DL51	Wireless Microphone System		2
Shure	D1-L51	Wireless Body Pack		2
Shure	D2-SM38	Wireless Handheld Radio Mic	Vocals	2
Shure	PGA31	Wireless Condenser Headset mic	Vocals	2
Shure	WL185	Wireless Cardioid Lapel Mic	Vocals	2
JTS	CM-804iF	Double Ear-Hook Omni-Directional Headset Mic	Vocals	2
Behringer	C2	Condenser (matched pair)	Instrument	2

Accessories:

Item	Make	Model	Detail	Total
DI	Radial	Pro	Passive Single channel DI	4
DI	Swamp	DI-120	Passive Stereo Channel DI	1
DI	Behringer	Ultra100	Active DI	2
Microphone Stand	K&M	210-6	925-1630mm with Telescopic Boom Arm	10
Microphone Stand	K&M	259	425-645mm with Telescopic Boom Arm	6
Microphone Stand	K&M	260-1	870-1575mm Straight Round Base	2

Line Patching: Refer to Technical Facilities Plan

Location	Quantity	Numbering	Detail

Speaker Patching: Refer to Technical Facilities Plan

Location	Quantity	Numbering	Detail

Cabling:

Audio Cable

The theatre has a good stock of cable to accommodate the venue's equipment.

Multicore

2x 12/4 25m Proel Looms. 12x XLR3F Sends, 4x XLR3M Returns

Audio Notes:

Headphone for Sound Mixing Desk – Shure SRH440.

AUDIO VISUAL

Projection Room:

Projection can be controlled from Control Room at rear of auditorium.

Projectors:

Type	Model	Detail / Accessories	Total
Laser Data Projector	EB-L1495UNL	9000 lumens, laser light source, WUXGA Resolution, 4K Enhancement, Powered Lens Shift, Zoom and Focus, Edge blending	1

Screens:

Permanent Projection Screen

Screen Technics 0620029-XL 200 inch.

Front projection only. Permanently rigged, 2250mm upstage of setting line.

Screen dimensions: 4425mm Wide x 2490mm High. Screen Ratio: 16:9

No rear projection surface available

Portable Projection Screen

(by arrangement with StageFlight)

SG Audio Visual SGFPH400 186" FP Series Commercial Grade Fast-fold Folding Portable Screen

White front projection surface with black backing OR

Grey translucent rear projection surface (must provide own projector for rear projection)

Surfaces attach via press-studs to aluminium alloy frame

Screen dimensions: 4000mm Wide x 2580mm High. Screen Ratio: 16:10

Projected image dimensions: 3800mm wide x 2380mm high

Screen frame legs can be removed or adjusted to raise the screen to an approximate total height of between 3160mm and 3250mm.

Frame may also be hung vertically or horizontally using eye bolts and chains to a scenery bar.

AV Playback Equipment:

Item	Model	Detail / Accessories	Total
Denon	DN500BDMKII	Blu-Ray Player with USB & SD	1

Projector Rigging Points:

Projector is fixed under Lighting Bridge 2

Cabling:

N/A

Audio Visual Notes:

No rear projection available.

Using the venue projector:

Main Cyclorama offers a maximum image size of 5700mm Wide x 3500mm High (approx. 710mm above stage floor).

Rear Wall Cyclorama offers a maximum image size of 6250mm Wide x 3800mm High (approx. 300mm above stage floor.)

Aspect Ratio settings will impact image size.

Borders and Lighting Bars need to be adjusted to achieve this.

Shadows from performers may impact the image.

To project onto rear cycs and avoid shadowing, hirer should bring/rig own projector - details to be discussed with Technical Manager.

Cyclorama surface may not be suitable for all image types (e.g. 4K).

Lectern available.

BACKSTAGE

Communications:

Stage Managers Desk

Stage Manager's desk can be located DSPS or DSOP. Fitted with RM-704 Remote Four Channel Station & Single Ear Headset for communications.
Built-in Monitor with PTZ feed of stage, Touchscreen control of basic audio & AV functions when in Local Mode.

Master Unit **Clearcom MS704 wired Headset Master Station** in PS AV Rack

Total Beltpacks **8x ClearCom, RS701 Single Channel**, with 5m Cable

Total Headsets **9x Clearcom CC3—X4**

Radio Units In-house **None**

Talkback patching located at: **Patch Bay at PS AV Rack to facilitate outlets throughout the theatre**

Paging / Performance Show Relay (PSR)

Stage Managers Desk: Paging to Upper and Lower Dressing Room, Foyer & Hall.
Box Office: Paging to Foyer & Hall.

Stage Monitor

Monitors displaying the stage camera feed are located:

Lower Dressing Room

Upper Dressing Room

PS Wing

OP Wing

OP Wing of Twyford Hall Stage

Foyer Bar Wall

Front of House near Door 1

Front of House near Door 2

Ground Floor in Main Entrance Corridor

Q Light System

In house Q light system available **No**

Number of units **N/A**

Dressing Rooms:

Dressing Room	Capacity	Toilets	Shower	Details
Upper Dressing Room	10	1 Unisex	YES	Stage access via stage door stairwell and Stage Door corridor. Shower, toilet and basin in bathroom. Additional handbasin in Dressing Room. Mirror lighting.
Lower Dressing Room	6	1 Unisex	YES	Accessible dressing room - access via ramp from Stage Door. Level access from Dressing Room to stages. Accessible bathroom including shower, toilet and handbasin. Additional handbasin in Dressing Room. Mirror lighting. Bar fridge. Kettle, Water filter.
Hall	100	Public toilets in ground floor foyer OR use Theatre Dressing Room toilets	No shower in Hall - Use Theatre Dressing Room showers	Hall may be hired in addition to Theatre Dressing Rooms for extra-large casts to change/assemble. Level entry onto theatre stage PS from Hall Stage. Hall stage access via steps in Hall. Stage is curtained from rest of Hall.
Supper Room	15	Public toilets in ground floor foyer OR use Theatre Dressing Room toilets	No shower in Hall - Use Theatre Dressing Room showers	Supper Room may be hired in addition to Theatre Dressing Rooms for extra-large casts to change/assemble. Level entry onto theatre stage PS from Hall Stage. Hall stage access via steps in Hall. Alternatively, access theatre Stage via Stage Door on Market Street.

Laundry / Wardrobe:

Washing Machines	1 Front loader in Upper Dressing Room
Dryers	1 Dryer in Upper Dressing Room
Drying room	No - laundry rack available in Upper Dressing Room
Iron / ironing board	1 in Upper Dressing Room
Clothes racks	1 mobile – for use in Dressing Room or backstage.

Production Facilities:

Control Room/Production Desk

Open front Control Room on upper level overlooking theatre auditorium.
Accommodates 3 people with office chair (LX/Sound/AV). Dimmable track lighting. Blue floor level lighting.
Followspot positions left and right of Control Room in adjacent Rack Rooms.
Spot through small window.
Position in Row H-J for portable Production Desk. Power & Comms available.

Production Office

No dedicated office. Supper Room or Upper Dressing Room may be hired for this purpose if available. Printing/copying can be requested from theatre office - subject to fee depending on volume.

Phone

No. Messages may be left on the Twyford Box Office phone 0421 199910.

Fax

No

Access to phone for internet access

Guest Wi-Fi available on request.

Greenroom:

Tea / Coffee facilities	Lower Dressing Room or Theatre Foyer Cafe when open or Hall Kitchen if Hall hired
Fridge / freezer	Bar fridge in Lower Dressing Room Large fridge/freezer in Hall Kitchen
Microwave	Available in Hall Kitchen
Running water	Running water available from basin in both Dressing Rooms Water jugs and glasses provided in both Dressing Rooms

Stage Door:

Access

Crew Stage Door is located beside the loading dock on Beach St. Access during bump in/out controlled via time restricted access keypad, code obtainable from theatre office (limited issue). Door must remain closed when not in use.

Cast Stage door is located on Market St via time restricted keypad code, available from theatre office (limited issue). This door must remain closed at all times. Secure corridor access to Lower Dressing Room and BOH. Secure stairwell access to Upper Dressing Room.

ADDITIONAL FACILITIES & INFORMATION

Orchestral:

- Music stands may be hired with sufficient notice through the Technical Manager.
- Conductors monitor available for use in the Hall where orchestra is not on stage with other performers. Stage monitor can be patched through to conductor.
- Grand piano may be hired from external source with 90 days' notice. Relocation and tuning must be arranged prior to use.

Rehearsal Space:

Bookings required, subject to availability. Additional charges may apply.

- Twyford Hall 18.2m x 8.25m and/or Hall Stage 3.96m x 8.25m (including extension), timber floor.
- Theatre Foyer 8m x 6m, carpeted.
- Twyford Supper Room, 4.7m x 6.4m, carpeted.
- Merimbula School of Music (across Market St from theatre) - soundproof studio may be available - contact the venue for details.

Other:

- Additional lighting and sound hire can be arranged via the Technical Manager - minimum notice periods apply.
- Catering may be arranged via theatre management
- Bus Stop Costumes in Pambula offers a costume, wig and accessory hire service. Open by appointment only - call Robyn on 0418 742 795.
- Staffing requires a minimum of 7 days' notice

VENUE:

Venue Contacts:

Venue Address **16-18 Market Street Merimbula NSW**
Venue Postal Address **PO Box 208 Merimbula NSW 2548**

Staff Contacts:

Technical Manager **Gerry Corcoran**
Mobile 0845 543 601 / 0403 053 638
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Administration **Lis Shelley**
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Box Office
Phone Number 0421 199910
Email Address info@thetwyford.com.au

Stage
Phone Number TBA

Venue Plans:

Venue Plan Available

YES. PDF file emailed on request.

Venue Section Available

YES. PDF file emailed on request

Venue Information:

The Twyford operates two main performance spaces with some smaller ancillary event spaces.

Theatre Twyford is a state-of-the-art proscenium arch theatre built in 2021 with fixed raked seating for 199 people.

The heritage-listed Twyford Hall built in 1931 has temporary seating for up to 180 people concert-style or 72 cabaret-style. 23 folding rectangular tables are available for use.

A commercial kitchen for catering for large events, weddings or visiting caterers is available. It includes a dishwasher, large refrigerator/freezer, gas cooktop and oven, combi-oven and microwave, kettle, shelving and workbenches. Crockery and glassware for 130 can also be hired.

The Supper Room is a smaller space adjacent to the Hall and commercial kitchen, ideal for serving light refreshments, meetings, using as a temporary box office for the Hall, or as overflow space for the Hall during exhibitions and markets. It seats up to 25 and shares tables/chairs with the Hall.

The Theatre Foyer houses the main box office, cafe/bar and theatre office for the venue. It serves as the entry foyer for the Theatre when in use. It may also be hired independently as a small event venue when the theatre is not in use. It seats up to 45 on temporary seating and can comfortably accommodate around 75 stand-up patrons (e.g. for a cocktail party).

A core team of 2.5 FTE staff run the venue which is managed by the Board of The Twyford Complex Ltd, a not-for-profit charitable company limited by guarantee, on behalf of the Council who is the trustee for the community of Merimbula. There is a limited trained group of additional casual and volunteer staff available for productions.

Please note that we are at least a 3 hour drive from the nearest large hire firms in Canberra so additional specialist technical equipment may be difficult to source at short notice. GCLX and JMC locally *may* be able to help with some additional gear - contact our Tech Manager for details.

The venue is located in the centre of the Merimbula township, within easy walking distance of shops, cafes, clubs, restaurants, takeaways, newsagent, chemists, banks and post office as well as a Woolworths supermarket (open 7am to 9pm) and McDonalds including McCafé (open 6am to 11pm). Opposite the theatre on Beach St is Aria Kebab (open 9am to 9pm).

Approximately 5-minute drive to the south is the village of Pambula with a large Mitre10 hardware store (open 7am to 5pm weekdays, 9am to 4pm Sat & Sun) and McCoys Packaging hospitality store (9am to 4pm weekdays).

Approximately 5-minute drive to the north is Tura Beach shopping centre with a large Woolworths supermarket, chemist and electrical goods store (Harvey Norman).

Being a tourist town, Merimbula has a large number and wide range of accommodation options, from beach cabins to holidays houses and apartments and motels. Bookings are strongly recommended during NSW and Victorian school holidays and long weekends. Peak periods are between Christmas and mid-January, June long weekend (Merimbula Jazz Festival) and other times that attract tourists including the whale watching season in

spring, Mambo Surf Classic in November and various music festivals in surrounding villages between February and April.

Merimbula Tourism is located near the theatre on the corner of Market St and Palmer Lane and can assist with accommodation and activities during your stay or ask our friendly venue staff for tips and ideas.

Getting to Merimbula

Merimbula Airport (3km from the theatre) is serviced by Qantas and Rex Airlines with regular flights from Sydney and Melbourne. Hertz, Avis and Europcar hire is available from Merimbula Airport – book in advance as vehicles are limited.

Merimbula Taxi: 131008 or call direct 02 6495 2103

VLine (from Melbourne) and TrainLink (from Sydney/Canberra) operate train+coach services to Merimbula. Premier coaches operate the coastal route from Sydney to Merimbula.

Driving from Sydney:

- Take the inland route on the M1/M23 to Canberra and then southeast through Cooma/Bemboka/Candelo/Wolumla
- Take the coastal route on the M1/A1 via Nowra/Batemans Bay/Narooma/Bega

Driving from Melbourne:

- Take the Princes Highway A1 via Bairnsdale/Orbost/Eden and turnoff to Merimbula when you reach Pambula